



P.O. Box 67, 320 Pensacola Road, Burnsville, NC 28714

Are you looking for a career where you will have the opportunity to transform lives? Would you like to be a part of a professional work family atmosphere, where helping others is our shared vision? Would you like to **LIVE**, **WORK**, and **PLAY** in the beautiful mountains of Yancey County – The Gateway to Mount Mitchell? If all of that sounds appealing to you, consider joining us at Yancey County Department of Social Services!

### **JOB VACANCY**

#### **SOCIAL WORKER III– FOSTER CARE – ADOPTION / LICENSING / MAPP**

SW III Hiring Range: \$48,354–\$61,652

Closing Date: Until filled

We are looking for employees that meet the qualifications in the Job Description.

Candidates with a Bachelor's Degree in other disciplines who do not meet the required experience for SW III may be considered as a Social Worker II depending on experience. SW II salary range is \$44,706 - \$46,941.

### **APPLICATION PROCESS**

Interested candidates should submit:

- Letter of Interest
- [Yancey County Employment Application](#)
- Transcripts

- Three (3) references to:

Yancey County DSS  
Attn: Michele Wood  
PO Box 67  
Burnsville, NC 28714  
or to [michele.wood@yanceycountync.gov](mailto:michele.wood@yanceycountync.gov)

Applicants will only be given credit for information provided in response to the application process in order to receive full credit for their education, training, and experience. No additional information will be solicited by Yancey County DSS.

*The mission of the Yancey County Department of Social Services is to respectfully assist families and individuals by helping them maintain, and/or enhance their quality of life; to prevent abuse, neglect, and exploitation of vulnerable people in the community.*

## Social Worker III – Foster Care – Adoption / Licensing / MAPP

### Job Description

#### **DESCRIPTION OF RESPONSIBILITIES AND DUTIES:**

The primary purpose of this position is to coordinate adoptions, develop case plans, identify and recruit adoptive families, assist adoptive families with the legal process, coordinate child transition planning and counseling, prepare and maintain files and records, and prepare reports. Cases can come from within the agency or be ordered by the Clerk, such as stepparent or relative adoptions.

Additional responsibilities include recruitment of family foster homes, coordination with foster families to ensure children receive appropriate medical care, licensing/re-licensing of family foster homes, conducting TIPS-MAPP training, conducting background checks of potential foster care families, and monitoring licensed foster care homes. This social worker completes home assessments for the placement of children through Interstate Compact for the Placement of Children. Other duties include working with LINKS, BID, and to provide information for eligibility.

This worker also provides foster care case management when children are in the physical or legal custody of the Department of Social Services due to abuse, neglect and/or dependency. This includes coordination of services for the child and their family to promote the highest probability of reunification with the family. When reunification is not attainable, the social worker provides services to afford the best option for permanency (assisting with the process for an approved caretaker or relative to obtain custody/guardianship, or adoption). This worker completes tasks such as on-going assessments, family service agreements and intervention services.

The social worker in this position is involved in court proceedings and gives reports and testimony to the court on a frequent basis. The social worker is responsible for documenting interactions with clients and families, collaterals and other identified family supports as well as on-going consultation with the supervisor and agency attorney.

This position assists Child Protective Services intake and rotates on-call duties for after-hours emergencies. The worker must be able to prioritize work tasks in order to ensure the safety of clients while meeting agency and state timeliness guidelines. Perform other duties as assigned.

#### **RECRUITMENT STANDARDS:**

##### Knowledge, Skills and Abilities:

Considerable knowledge of social work principles, techniques, and practices and their application to specific casework, group work, and community problems. Considerable knowledge of governmental and private organizations and resources in the community. Considerable knowledge of the laws, regulations, and policies which govern the program. Considerable knowledge of behavioral and socio-economic problems and their treatment. General knowledge of the methods and principles of casework supervision and training. Ability to establish and maintain effective working relationships with administrative superiors, casework aides, members

of caseload and their families, and civic, medical, social, and religious organizations. Ability to supervise, train, or instruct lower-level social workers, students, casework aides, interns, and potential foster families. Ability to express ideas and concisely and to plan and execute work effectively.

Must possess a valid driver's license and be at least 21 years of age. Persons with bilingual ability (English/Spanish) are encouraged to apply.

**The following minimum requirements must be met due to the training requirements of MAPP:**

**Minimum Training:**

- Master's degree in social work from an accredited school of social work with Child Welfare Collaborative
- Or Master's degree in social work from an accredited school of social work and 1 year of social work experience
- or Bachelor's degree in social work from an accredited school of social work and completion of the Child Welfare Collaborative and 1 year of social work experience
- or Bachelor's degree in social work from an accredited school of social work and 2 years of social work experience
- or Bachelor's degree in a human services field from an accredited college or university and 3 years social work experience
- or Bachelor's degree from an accredited college or university in any field and 4 years of social work experience.

**BENEFITS:**

- Affordable NC State Medical Insurance
- Local Government Employees Retirement Plan, 401K/457 Plans
- Dental, Vision, Critical Illness, Accident, Life and Hospital Insurances
- Paid Vacation and Sick Leave
- Short and Long Term Disability